

LIBERTY LIFT SOLUTIONS

Job Description: Rod Pump Technician



Division/Department	Field
Location	Dickinson, ND
Job Title	Rod Pump Technician
Reports to	<i>Rod Pump Supervisor</i>

Level/Grade	Type of position: <input checked="" type="checkbox"/> Full-time <input type="checkbox"/> Contractor <input type="checkbox"/> Part-time <input type="checkbox"/> Intern	Hours ___40___ / week <input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Nonexempt
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POSITION SUMMARY

The Rod Pump Technician will be responsible for assisting the Rod Pump Operations manager. This person will be responsible for assembly, repair, and delivery of rod pumps. They will prepare reports and enter data into pump tracking software. The Rod Pump Technician will be responsible for keeping the pump shop clean and orderly. They will also assist in ordering inventory and maintaining accurate inventory records. They must be willing to further their knowledge of rod pump failure identification and analysis. Future growth possibilities within the product line as person develops.

RESPONSIBILITIES

- Follow company processes and ensure competencies are implemented
- Follow strict rod pump care and handling practices and procedures
- Assist forklift operator for loading and unloading materials
- Operate forklift or for loading and unloading materials
- Receive orders as they are placed by the customer
- Maintain shop cleanliness
- Increase product knowledge (both externally and internally) through collaboration with Rod Pump Operations Manager and Rod Pump Technical
- Operate company vehicle with trailer to make deliveries

QUALIFICATIONS

- Rod Pump knowledge required
- High school diploma or general education degree (GED)
- Safety Oriented
- Written and verbal communication skills
- Basic computer skills

COMPETENCIES

- Professional Maturity
- Communication
- Flexibility
- Customer Service
- Collaboration and Partnership
- Attention to Detail
- Teamwork
- Responsibility
- Time Management
- Leadership
- Job/Technical Knowledge
- Problem Solving
- Integrity and Respect
- Accountability

PHYSICAL DEMANDS AND WORK ENVIRONMENT

Physical Demands: This job is a mostly sedentary role; however, moderate physical activity is occasionally required to stand, walk, sit, reach, carry, pull, lift or otherwise move objects up to 25 pounds. Employee is required have specific vision abilities which include close and distant vision, peripheral vision, color vision, depth perception, and the ability to adjust focus. Employee is also required to talk and hear.

Work Environment: This job operates in a professional office environment. The noise level is moderate and in a well-lit area. This role routinely uses standard office equipment such as computers, phone, printers, photocopiers, filing cabinets, and fax machines. This position may encounter overnight traveling.

EMPLOYEE ACKNOWLEDGEMENT

My signature below acknowledges that I have received, read and understand this job description, and that I am expected to consistently demonstrate the essential job duties and core competencies of the position with or without reasonable accommodation. Furthermore, I acknowledge that I may be expected to perform additional tasks and projects as assigned, and I agree to perform such tasks and projects, along with the essential functions of my job, in accordance with the performance standards and expectations set forth by the company.

Employee Name (Printed)

Date

Employee Signature